

TRIS

TRAINING &
REGISTRATION
INFORMATION
SYSTEM

On December 1st at 10:00 AM the 2015 Training Schedule was activated in TRIS. During December 9,228 applications out of a total of 10,170 applications received at DOCJT were processed through the TRIS system. This numbers translates to over 90% of the application being received and processed via TRIS. Currently we have 401 agencies with authorized users accessing TRIS. This is over 80% of the POPS and TPS Certified agencies.

The first step in accessing the TRIS system is to submit a TRIS User Application Form (found on the main TRIS website at <https://docjt.ky.gov/tris/login.asp>). This can be submitted via fax to 859-622-2740 or emailed to DOCJT.TRIS@ky.gov. Once the application form is received, a TRIS

administrator will send each user on the application form a link to TRIS training webinar. After reviewing the webinar the user will need to send an e-mail to DOCJT.TRIS@ky.gov which includes the agency name, the name and title of the user, and the completion date of the Webinar. Once validated, the user will receive an email with a username and password to access TRIS. It is important to note that while multiple users can access TRIS, only one registered user is required to complete the training for each agency.

If you're not presently a registered TRIS user, we strongly encourage you to sign up today. Should you have any questions or issues related to the TRIS system, please send an email to DOCJT.TRIS@ky.gov.